

What are the fees for the RPL process?

RPL services	Fees (SR)	
* Handling / Application Fee	300.00	
* Compilation of RPL Portfolio	Qualification Level	Fees (SR)
* Pre-screening of the Portfolio	Certificate	1,300.00
	Advanced Certificate	1,800.00
	Diploma	2,300.00
	Advanced Diploma	2,800.00
	Degree	3,300.00
* Portfolio assessment	Qualification Level	Fees (SR)
	Certificate	1,000.00
	Advanced Certificate	1,200.00
	Diploma	1,400.00
	Advanced Diploma	1,600.00
	Degree	2,500.00
* RPL Assessment Fees (at the Educational Institutions and Training Providers)	Qualifications	Fee (SR)
	Certificate	3,000.00
	Advanced Certificate	4,000.00
	Diploma	4,500.00
	Advanced Diploma	5,000.00

Note:

- ◆ For RPL assessment against qualifications for Levels 7-10 of the NQF, the fees payable by RPL Candidates shall be determined by the awarding body.
- ◆ Fees are non-refundable.

SNQF qualifications map

NQF Level	Minimum Credits	Qualification Type	
10	360	Doctoral Degree	
9	160	Master's Degree	
8	120	Bachelor's Degree Honours	
		Post-Graduate Diploma	
		Post-Graduate Certificate	
7	360	Ordinary Bachelor's Degree	
6	120	Advanced Diploma	Technical and Vocational Advanced Diploma
5	360	Diploma	Technical and Vocational Diploma
4	240	Upper Secondary Certificate	Vocational Advanced Certificate
		Advanced Level Certificate	
		Advanced Certificate	
3	120	Upper Subsidiary Certificate	Vocational Certificate
		Certificate	
2	N/A	General Secondary Certificate	Vocational Secondary Certificate
1	N/A	Primary Certificate	

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Recognition of Prior Learning (RPL)

Seychelles Qualifications Authority

What is Recognition of Prior Learning ?

Recognition of Prior Learning (RPL) means principles and processes through which the prior knowledge and skills of a person are made visible, mediated and assessed for the purposes of alternative access and admission, recognition and certification, or further learning and development.

Criteria

An individual must have relevant occupational, trade or professional experience (paid or voluntary) supported by evidence, in order to be considered for RPL.

The RPL Process

RPL is done in two phases. The first phase takes place at the SQA and the second phase at the Provider offering the qualification targeted.

Phase 1: The first phase includes five steps:

STEP 1: Application for the RPL process at SQA

- You will be provided with information on the RPL process.
- Together with the SQA Officer, you will discuss and agree on the type of qualification targeted, the application procedure, the development of a portfolio, and support with the development of the portfolio.

STEP 2: Compilation of Portfolio

It is your responsibility as the Candidate to develop your portfolio. You will be guided by an RPL Co-ordinator assigned to you by the SQA during the compilation exercise. After the first meeting with your RPL Co-ordinator, you will have eighty (80) working days to compile your RPL portfolio.

Checklist: Type of Evidence for Portfolio development

- Updated Curriculum Vitae
- Certificates and statements of attainment from in-house or short courses, which were not credit-bearing.
- Certificates / Record of achievement of awarded course
- Course transcripts and/or courses outlines
- Details of community activities involving significant responsibilities
- Evidence of knowledge, skills and competence achieved through work experience and evidence of work projects
- Job description
- Letters from clients certifying the work done
- Letters appreciation
- Pay slips/ statement of earning
- Record of workplace activities
- Samples of work
- Statement of duties from employers
- References and Testimonials

STEP 3: Pre-screening of the portfolio

- The SQA Officer and the RPL Co-ordinator verify the content of the portfolio against the elements of the qualification targeted.

STEP 4: Assessment of Portfolio

- Assessors from the education and training provide responsible for the programme leading to the qualification will assess your portfolio.

- They assess the portfolio against the unit standard of the qualification targeted.

Phase 2: The second phase includes the following steps:

- At the Education and training Provider, you will meet with an Assessor.
- During the assessment, you have to demonstrate that you have mastered the knowledge, skills and attitudes (competencies) normally developed in the formal learning situation for a course/module of the targeted qualification which is being sought via RPL.

Gap Bridging

- If you do not qualify for a full qualification and want to, you would be given an opportunity to receive gap (top-up) training in those unit standards/learning outcome where you were found not yet competent to enable you to achieve a full qualification.
- The Provider will be responsible for organising gap training for you, but it will be your responsibility to make the necessary arrangements to attend the gap training.
- Once you have successfully completed the top-up training, you will be assessed or re-assessed on the components of or in the unit standards/learning outcomes which you were found not yet competent and certified.

Award

If you are successful, you will be awarded **same certificate** for which a full-time learner qualifies.

