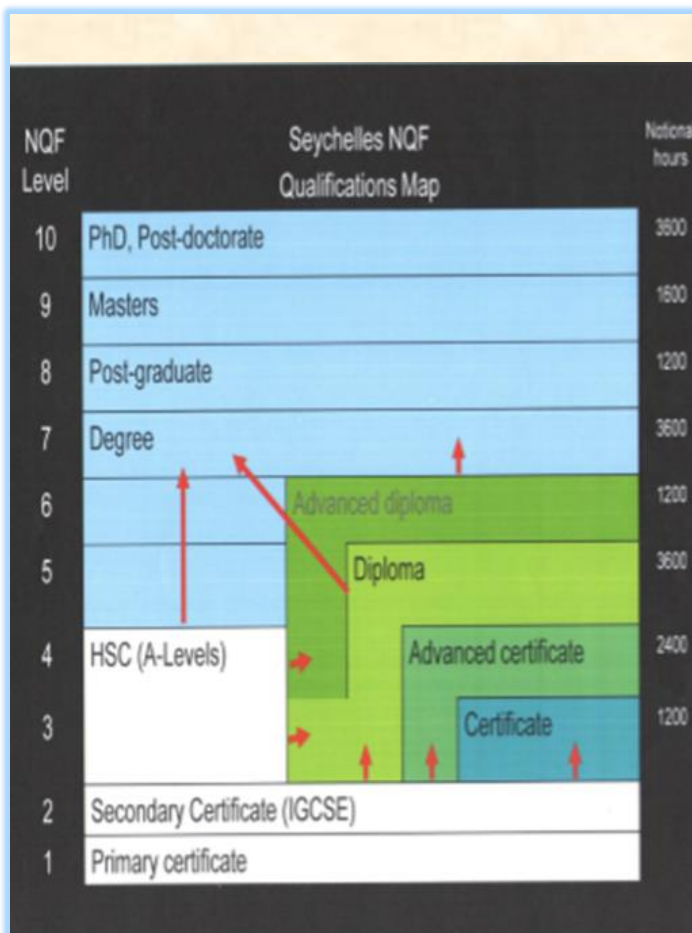


What are the fees for the RPL process?

| RPL services | Fees (SR) | |
|--|----------------------|-----------|
| Handling / Application Fee: <ul style="list-style-type: none"> Verifying and processing of RPL application Meeting with RPL Coordinator | 300.00 | |
| Compilation of RPL Portfolio <ul style="list-style-type: none"> Assisted and guided by the RPL Coordinator | Qualification Level | Fees (SR) |
| Pre-screening of the Portfolio | Certificate | 1,300.00 |
| | Advanced Certificate | 1,800.00 |
| | Diploma | 2,300.00 |
| | Advanced Diploma | 2,800.00 |
| | Degree | 3,300.00 |
| Portfolio assessment <ul style="list-style-type: none"> Assessment of portfolio by Coordinator and Assessor | Qualification Level | Fees (SR) |
| | Certificate | 1,000.00 |
| | Advanced | 1,200.00 |
| | Diploma | 1,400.00 |
| | Advanced Diploma | 1,600.00 |
| | Degree | 2,500.00 |
| | | |
| RPL Assessment Fees (at the Educational Institutions and Training Providers) | Qualifications | Fee (SR) |
| | Certificate | 3,000.00 |
| | Advanced Certificate | 4,000.00 |
| | Diploma | 4,500.00 |
| | Advanced Diploma | 5,000.00 |
| | Diploma | |

Note: For RPL assessment against qualifications for Levels 7-10 of the NQF, the fees payable by RPL Candidates shall be determined by the awarding body.



For further information, please contact:

Seychelles Qualifications Authority
 Ebrahim Building
 Francis Rachel Street
 Victoria

Tel: 4324055 / 4324554
 Email: rpl.sqa@email.sc
 Website: www.sqa.sc



What is Recognition of Prior Learning?

Recognition of Prior Learning (RPL) is the process by which one's prior learning acquired through formal, non-formal or informal routes is formally identified, assessed and acknowledged.

RPL is done in two phases. The first phase takes place at the SQA and the second phase at the Educational Institution.

Phase 1: The first phase includes several steps:

STEP 1: Application for the RPL process at SQA

The applicant is provided with information on RPL.

The applicant and the SQA Officer discuss and agree on the type of qualification targeted, the application procedure, the development of a portfolio by the Candidate, and support with the development of the portfolio.

STEP 2: Compilation of Portfolio

It is your responsibility as the Candidate to develop your portfolio. You will be guided by an RPL Coordinator assigned to you by the SQA during the compilation exercise. After the first meeting with your RPL Coordinator, you will have sixty (60) working days to compile your RPL portfolio.

Checklist: Type of Evidence for Portfolio Development.

- Certificates and statements of attainment from in-house or short courses, which were not credit-bearing.
- Certificates/ Record of achievement of awarded course
- Course transcripts and courses outlines
- Details of community activities involving significant responsibilities
- Evidence of knowledge, skills and competence achieved through work experience and evidence of work projects
- Statement of duties from employers
- Job descriptions
- Letters from clients verifying/ certifying the work done
- Letters appreciation
- Pay slips/ statement of earning
- Record of workplace activities
- Samples of work
- References and Testimonials



STEP 3: Pre-screening of the portfolio

The SQA officer and the Coordinator verify the content of the portfolio against the elements of the qualification targeted.

STEP 4: Assessment of Portfolio

- The RPL Coordinator and specialist(s) of content (Assessor(s)) from the education and training provider responsible for the programme leading to the qualification assess the portfolio.
- They assess the portfolio of the Candidate against the unit standard of the qualification targeted.
- The Candidate is later informed whether or not he/she has been successful to move to the next phase.

Phase 2: The second phase takes place at the education and training provider

- At the Education and training Provider, the candidate meets with the Assessor.
- During the assessment, the RPL Candidate has to demonstrate that he/she has mastered the knowledge, skills and attitudes (competencies) normally developed in the formal learning situation for a course/module of the targeted qualification which is being sought via RPL.

